

Lotus Notes Signatures

Standardize your company signatures easily.

A product of:



Lotus software



Product Features

Create customized email signatures for your company. You control the look and feel for the entire company as well as what to include and whether your employees have the right to update.

Our fully integrated signature works on new emails, replies, and forwards. The product works both online and remote from either the client or the web.



How does it work?

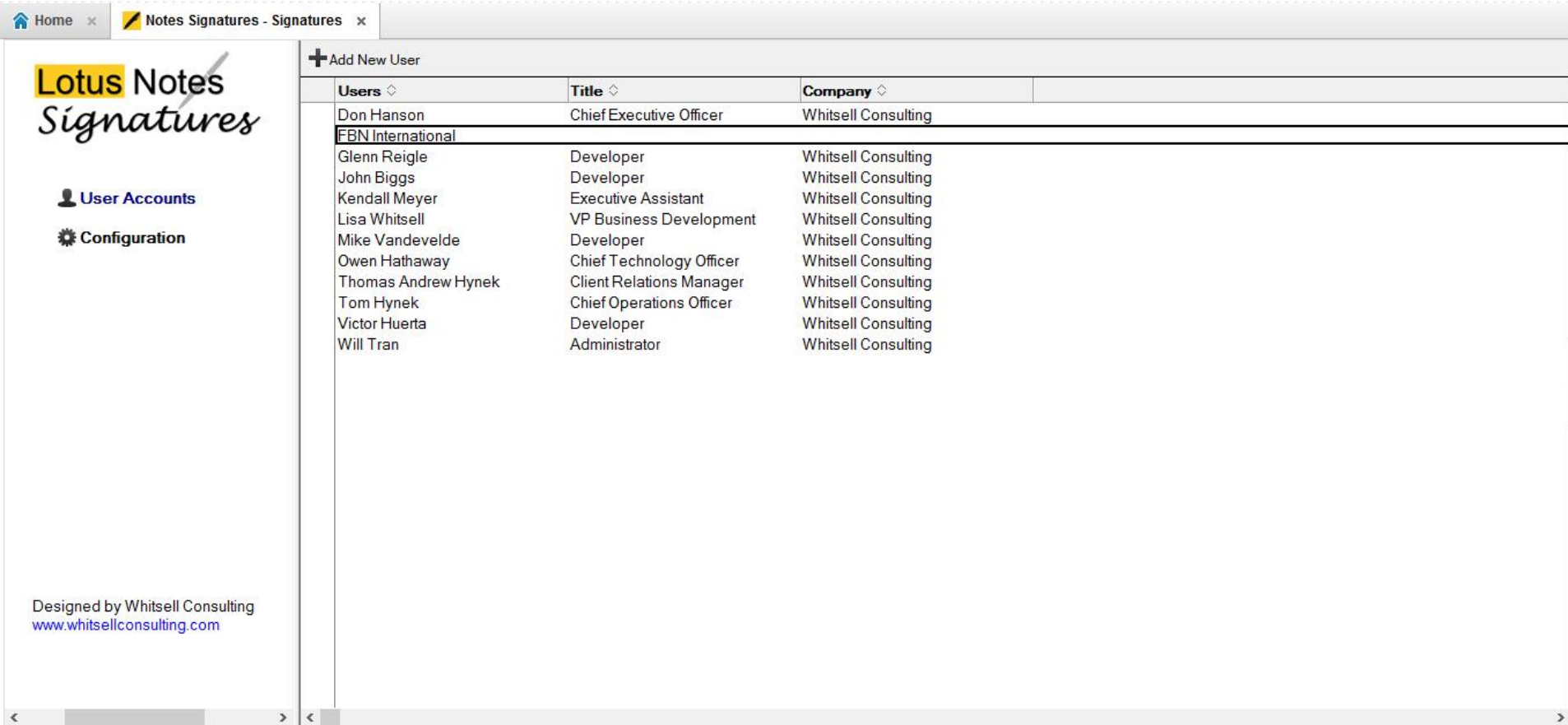
2 easy steps:



- 1.) We send you the pre-designed databases & templates necessary which you then load onto your server.
- 2.) Using the master configuration file you can choose your fonts, colors, fields to include, logo, disclaimer and more. The information can be easily updated at any time and will automatically update every employee.

Back Office View

The Notes Signatures database gives access to add/edit/remove users as well as control the Configuration profile.



The screenshot displays the Lotus Notes Signatures application interface. The browser tabs at the top show 'Home' and 'Notes Signatures - Signatures'. The application header includes the 'Lotus Notes Signatures' logo and a navigation menu with 'User Accounts' and 'Configuration' options. The main content area is titled '+ Add New User' and contains a table with three columns: 'Users', 'Title', and 'Company'. The table lists several users, including Don Hanson (Chief Executive Officer) and Will Tran (Administrator), all associated with Whitsell Consulting. A horizontal line separates the first row from the rest of the table.

Users	Title	Company
Don Hanson	Chief Executive Officer	Whitsell Consulting
<hr/>		
FBN International		
Glenn Reigle	Developer	Whitsell Consulting
John Biggs	Developer	Whitsell Consulting
Kendall Meyer	Executive Assistant	Whitsell Consulting
Lisa Whitsell	VP Business Development	Whitsell Consulting
Mike Vandavelde	Developer	Whitsell Consulting
Owen Hathaway	Chief Technology Officer	Whitsell Consulting
Thomas Andrew Hynek	Client Relations Manager	Whitsell Consulting
Tom Hynek	Chief Operations Officer	Whitsell Consulting
Victor Huerta	Developer	Whitsell Consulting
Will Tran	Administrator	Whitsell Consulting

Designed by Whitsell Consulting
www.whitsellconsulting.com

User Profiles

The User Account Profile allows the ability to provide contact details for individual employees.

User Account Profile

Name:	Tom Hynek
Title:	Chief Operations Officer
Company:	Whitsell Consulting
Address:	59 W. Floyd Ave.
City:	Englewood
State:	CO
Zip:	80110
Email:	tomh@whitsellconsulting.com
Phone(s):	303-635-0944 Ext. 201
Fax:	
Cell:	303-520-1416
Website:	http://www.whitsellconsulting.com
Add'l Line:	
Link Tagline:	<input checked="" type="checkbox"/> Enable Link Tagline
Text:	
Link:	

Config Profile

Easily choose which fields you would like to show, change the font, include a logo and more. You also have the ability to decide which fields your employees can edit.

Home x Notes Signatures - Signatures x Configuration Profile x

Save & Close Close

Configuration Profile

Company Details

Company Name:	<input type="text"/>
Main Address:	<input type="text"/>
Address 2:	<input type="text"/>
City:	<input type="text"/>
State:	<input type="text"/>
Zip:	<input type="text"/>
Multiple branches or locations?	<input type="radio"/> Yes <input type="radio"/> No
Include logo?	<input type="radio"/> Yes <input type="radio"/> No
Placement	<input type="radio"/> top <input type="radio"/> bottom
Upload logo:	<p>Please paste the logo for the client signature in the following Rich Text field.</p> <input type="text" value="Insert Web Logo"/>

Fields & Labels

Fonts & Colors

Disclaimer

Policies & Messages

Mail Preferences

The screenshot shows a 'Preferences' dialog box with the 'Signature' tab selected. The dialog has a title bar with a question mark and a close button. Below the title bar are tabs for 'Mail', 'Calendar & To Do', 'Access & Delegation', 'Basics', 'Letterhead', 'Signature', 'Follow Up', and 'Attention Indicators'. The 'Signature' tab is active, showing a form with the following fields:

Notes Name	Lisa Whitsell
Name	<input type="text" value="Lisa Whitsell"/>
Title	<input type="text" value="Consultant"/>
Company	<input type="text" value="Whitsell Consulting"/>
Address	<input type="text" value="231 E. 11th Ave"/>
City	<input type="text" value="Broomfield"/>
State	<input type="text" value="CO"/>
Zip	<input type="text" value="80020"/>
Email	<input type="text" value="lisa@whitsellconsulting.com"/>
Phone(s)	<input type="text" value="303-635-094"/> <input type="text"/>
Fax	<input type="text" value="303-362-7806"/>
Cell	<input type="text" value="720-244-6866"/>
Website	<input type="text" value="www.whitsellconsulting.com"/>

Buttons for 'OK' and 'Cancel' are located in the top right corner of the dialog.

The product is fully integrated into your Notes system. The signature tab will appear in your Mail Preferences for individual user updates.

How does it look?

Thank you,

Tom Hynek

Chief Operating Officer

Whitsell Consulting

59 W. Floyd Ave.

Englewood, CO 80110

Email: tomh@whitsellconsulting.com

Phone: 303.635.0944 ext 201

Cell: 303.520.1416

Website: <http://www.whitsellconsulting.com>



Standardize your corporate signatures. Ask us how today.

About Us

Whitsell Consulting is a Colorado based provider of custom web and software solutions specializing in IBM Notes/Domino and XPages. Since 1997 our talented team of developers, consultants, and project managers have worked with clients of all sizes throughout the world. At Whitsell Consulting we believe in “business without boundaries.”

Call us today to receive your quote!

Phone: 303-635-0944

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Web: www.whitsellconsulting.com

